



COMPLIANCE STATION · FREE EDITION

Pool & Deck Daily Readiness Checklist

Does your pool deck pass at 3 PM on a Saturday?

The deck is judged at 3 PM on a Saturday, not 8 AM on a Tuesday. Build the day so it holds when it's full.

Property _____ Date _____ Walked by _____

WHAT THIS PREVENTS

The Saturday-afternoon deck that opened clean and fell apart by lunch: no towels, no chairs, a chemistry log with a gap at the exact hour the county asks about, a latch that doesn't catch, a lightning call nobody made, and a slip in a puddle by the shower that ends up in a claim. Every one of these is a 2 PM failure caused by an 8 AM checklist.

How to use it

1. One owner runs the deck for the day (column 'Owner'). The GM owns the system; the Pool Attendant or Recreation Lead owns the day.
2. The deck gets four passes: open, midday, late afternoon, close. The midday and late-afternoon passes are the ones that matter; the open pass is where most properties stop.

A. The system — who owns the deck today

ITEM
☐ One role owns the deck for the day and is written on the deck log before the first pass
☐ Pass schedule posted at the pool office: open, midday, late afternoon, close, with target clock times
☐ Deck log kept in one place with chemistry readings, pass times, incidents, weather calls and closures on the same page
☐ Weekly self-check walked by a manager who does not work the deck, using this list, scored and dated
☐ Staffing for the day matches forecast occupancy and any group or wedding on property, decided the day before
☐ Attendant and lifeguard certifications tracked with action-by dates = expiration minus lead time [VAR]
☐ Corrective-action list from the last self-check and the last inspection closed with a date and a name

B. Water, chemistry and the log (first 4 of 9 items)

ITEM
☐ Free chlorine (or bromine) within [VAR] range at every required reading
☐ pH within [VAR] range at every required reading
☐ Readings logged at the required frequency [VAR] with a real time and initials, including the afternoon readings
☐ Test kit reagents in date; DPD tablets or strips not expired



WHAT THE FULL EDITION ADDS

This free edition covers 11 of 53 line items. The full edition gives you the whole system:

- **All 7 sections, all 53 items**, from standing readiness to closing the loop.
- **A frequency on every line** (every shift, weekly, quarterly), so nothing waits for someone to remember it.
- **An owner column** naming the role responsible, so the list survives turnover and days off.
- **A pro tip on every item**: practical operator advice on what actually gets missed.
- **A sign-off block**: completed by, verified by, date and corrective actions.

SAMPLE PRO TIP

A deck with three people 'helping' has no owner. The name on the log is the person who answers at 3 PM.

Get the full checklist for \$9.99 at onawaithospitality.com/compliance-station

CHECKLIST USE NOTICE

This checklist provides operational guidance. Applicable laws, regulations, codes, and mandatory requirements always take precedence. Completing this checklist does not establish or certify regulatory compliance.

Read the full Checklist Use and Regulatory Disclaimer: onawaithospitality.com/faq